

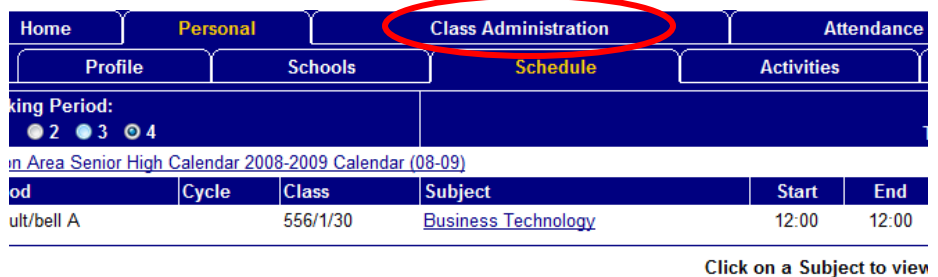
eSchoolBook

This training guide explains how to set class weighting in eSchoolBook.

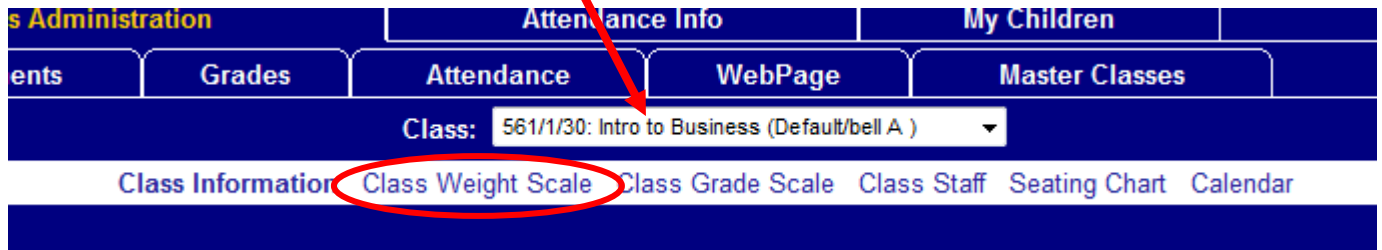
Before you can enter any assignments and grades into your classes in eSchoolBook, you must set Class Weight Scales. You can choose a basic point system or you can set varying weights for different activities that you grade in your class.

To set class weighting:

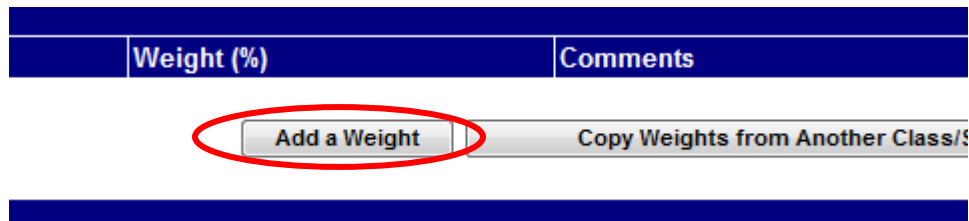
1. Upon logging into eSchoolBook, click on the Class Administration tab.



2. Choose one of your classes from the drop-down list. And then click on the Class Weight Scale link.



3. Click the Add a Weight button.



- If you choose to use a straight point system, choose Point System from the drop-down list and enter 100 for Weight (%). Then click the Insert button.

Add Class Weight

Assignment Type: Point System

Weight (%): 100

Comments:

Insert

- If you want to set various weights, use the drop-down list, make your choices and enter the different weights for each, clicking the Insert button after each. If you use various weights, they must equal 100%.
- To create weighting for additional classes, use the Class drop-down list to go to another class. You can do different weighting for each class, or you can copy a weighting scale from one class to another class.

Choose another class

Class: 561/2/30: Intro to Business (Period 4/bell A)

Class Information Class Weight Scale Class Grade Scale Class Staff Seating Chart Calendar

Class Weight Scale (Assignment Type Based):

Assignment Type	Weight (%)	Comments
Add a Weight Copy Weights from Another Class/School		

Add different weights for each class. OR Copy weights from another class.

- You must set a Class Weight Scale for each of your classes.